



The Welfare Association for the Development of Afghanistan (WADAN)
GPE Farah and Logar Projects
Request for Quotation (RFQ)

RFQ number: WADAN-GPE-2021 /DETTOL /BOOKS
Project: GPE Logar and Farah
Items: Textbooks and Dettol soap.

The COVID-19 pandemic has affected schools and other educational institutions in Afghanistan badly. According to UNICEF, over 1,250 schools in 10 hard-to-reach provinces with 625,000 students have remained closed for nearly a year. The Farah Province is one of the hardest to reach provinces badly impacted by school closure. In six districts of Farah province, 150 schools remained closed, which left 75,000 children missing out on education. The Afghan government and the Ministry of Education are committed to reopening the schools across the country but there are no WASH facilities and hygiene standards in schools for the prevention & mitigation of COVID19 in line with MOE guidelines and MOPH policy. Same due to the lack of education facilities most of the school-aged children deprived of education and they do not have access to basic education facilities, the designed program will provide education facilities to 30,000 out of school children in CBE and ALC programs, in which 18,000 will be covered in the six districts of Farah and 12,000 will be covered in the participating districts of Logar province.

The proposed program responds to these identified gaps in education resources and capacities, and the need for all children both to catch up on and to engage with learning, especially in high need districts. Its objectives are, therefore, twofold:

Please provide a quotation for the **Dettol soap and textbooks** below. Please specify the validity of the quotation, sign and stamp it, and return it to the WADAN main office before the deadline.

Any subsequent purchase order will be subject to WADAN's general conditions of purchase mentioned below, a copy of which has been supplied to you and/or is available with WADAN and will be provided based on your request. All deliveries must be accompanied by a delivery note quoting our RFQ number, and the project name which is mentioned above, along with the description and quantity of Dettol soaps. If these conditions are not met the delivery may be refused before opening the quotation by technical committee members.

Conditions:

1. The provider companies should be legally registered and affiliated with the Government and have a registration certificate and company bank account.
2. The suppliers have to provide the quotation according to the specification of an official quotation form of WADAN.
3. Prices should be given in Afghanis and must include all duties, transport cost, loading and unloading costs. Offers without sign and stamp will not be accepted
4. The suppliers have to provide the contracted items for WADAN on the head of time and there is no delay is accepted in delivery. In case of delay without any logical reasons in delivery of items, 0.5% of total cost of undelivered items will be charged as penalty for each day of delay.

5. The RFQ and the orders will be distributed to suppliers either by sending in their email ID or giving them an as hard copy.
6. The supplier must mention their full ID at the back of the envelope and envelop is seal /lock and stamped in which they submit their RFQ and quotations.
7. An amount of 2% tax will be deducted from the total amount of the purchases from Suppliers who have a Business License. This tax within 30 days will be paid to the government on the name of the company.
8. The payment of the procurement will be done through Bank to the supplier after completion of the procurement and validation of procurement committee of WADAN.
9. The procured items should be delivered to WADAN sub offices Farah and Logar.
10. Suppliers who will win the contract have to give a 10% security deposit to WADAN prior signing of the contract which will be reimbursed after completion of the goods delivery.
11. The supplier should submit the proven experience with the application to WADAN's procurement unit.
12. All bidders should to bring the bid security (1,000,000) AFN as cash and also if you are interested to bring Bank Guarantee letter before the opening session to the procurement department of WADAN. As a normal process of the procurement, the bid security amount will be with WADAN until the contract stage.
13. WADAN will not be responsible for any changes occurred during the contract such as increment in custom duties, exchange rate etc..
14. The Contract quantity is flexible, i.e. can be increased or decreased based on program requirements. Per Unit cost of contract is valid and it will apply to the total requested quantity of contract.
15. The Vender should quote the price of Dettol soap which needs to be purchased from Authorized dealer of Dettol soap in Afghanistan and must comply the authorized dealer letter regarding the quality.

PAYMENT:

- First installment: Preparation, submission and delivery of 100% of the Dettol soap and text books after the approval of the GRN by the technical committee of WADAN. WADAN will be pay 80% of the total amount.
- Second installment - Recent: 20 days (20%) twenty percent of the remaining amount (will be paid to the company)
- The contracting company is obliged to deliver 10 % of the contract amount as a guarantee to the WADAN before the start of the contract. Once the contract is signed by the parties and supplier do not provide the contracted items/services on time or would like to withdraw their application could be charged a penalty of 100 % of the contract guarantee.
- In case of delay in the transfer of the Dettol soap and text books without a valid excuse in due time, the amount of 0.05% of the value of the delayed packages will be fined for each official day.

Delivery:

The selected logistic company should transfer/handover Dettol soap to our Farah and Logar sub offices, after 7 days of signing the contract.

The selected logistic company should transfer/handover text books to our Farah and Logar sub offices, after 20 days of signing the contract.

Selection Criteria:

The selection criteria of the vendors are based on having the best quality, lowest price, relevant experience, bank statement, registration certificates, Sample check, and bid-security and date of delivery from reliable companies.

| S/N | Description | Total Points |
|--------------|-----------------------|--------------|
| 1 | For the lowest Price | 50 |
| 2 | Relevant experience | 10 |
| 3 | For bid-security | 10 |
| 4 | For sample check | 20 |
| 5 | Bank statement | 5 |
| 6 | Date/time of delivery | 5 |
| Total Points | | 100 |

Specification of Dettol soap:

| S/N | Items | Specification | Quantity | Delivery to | Unit price in AFG (including 2% tax) | Total price in AFG (including 2% tax) |
|-----|--------------------|---|------------|-------------|--------------------------------------|---------------------------------------|
| 1 | Dettol Soap | Antibacterial Soap (Dettol) original Pakistani, 85 grams, for hand washing, along transport to farah | 75000 | Farah | | |
| 2 | Dettol Soap | Antibacterial Soap (Dettol) original Pakistani, 85 grams, for hand washing ,along transport to logar . | 147000 | Logar | | |
| 3 | Grade one textbook | Grade one textbook for CBE and ALC student's sets. The textbook will be based on the specification of the Government/MoE along transport to logar . | 12000 Sets | Logar | | |
| 4 | Grade one textbook | Grade one textbook for CBE and ALC student's sets. The textbook will be based on the specification of the Government/MoE ,along transport to farah. | 18000 Sets | Farah | | |
| 5 | Grade Two textbook | Grade Two textbook for ALC student's sets. The textbook will be based on the specification of the Government/MoE,along transport to logar . | 2400 Sets | Logar | | |
| 6 | Grade Two textbook | Grade Two textbook for ALC student's sets. The textbook will be based on the specification of | 3600 Sets | Farah | | |

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|---------------------------------------|--|--|--|--|--|--|
| | | the Government/MoE ,along transport to farah . | | | | |
| Total Price in AFN (Including 2% Tax) | | | | | | |
| 2% Government tax | | | | | | |
| Net price | | | | | | |

Note:

WADAN's reserves the right to accept or reject the whole or a part of your offer without having to assign a reason whatever and will not be obliged to accept the lowest offer. However, WADAN's procurement department and technical committee may will share the reason for non-selection with the shortlisted unsuccessful bidder based on need.

You are required to provide us the below documents to be eligible for the initial bidding process.

- Business license AISA license
- Bank Account on company name.
- Bank statement having closing balance of above 5 million AFN or equal.
- Relevant experience.
- Bid security amount is (1000000) Afghani if you want to come on physical cash or bank guarantee letter before the closing date.
- Kindly specify the delivery days.
- Validity time of quotation.

The CLOSING DATE for Collecting the Quotations and Applications is: June 2, 2021

Send your quotations at: House # 4, Street 6, Opp to Ministry of Commerce & Industry Dar-ul-Aman Road. Kabul.

Phone # 0787012144

Email: isherzad@wadan.org

Operation@wadan.org

Supplier:

I Certify having read Three (4) pages RFQ, understood and accepted the above-mentioned terms and conditions for the RFQ and certified to supply the contracted items accordingly.

Name of the Business: _____

Delivery period: _____

Location: _____

Date: _____

Signature and stamped